

**Chehalis River Basin Flood Control Zone District
Regular Meeting Minutes**

**Lewis County Commissioners Hearing Room
2nd floor of the Historic Courthouse
351 NW North St
Chehalis WA 98532**

Meeting Date: October 23, 2019

Meeting Time: 2:30 pm

I. Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Edna Fund at 2:36 p.m., Wednesday, October 23, 2019. Those in attendance were:

Edna J. Fund	Chehalis River Basin Flood Control Zone District Supervisor
Gary Stamper	Chehalis River Basin Flood Control Zone District Supervisor
Erik Martin	Chehalis River Basin Flood Control Zone District Administrator
Josh Metcalf	Lewis County Public Works Director
John Robinson	Chehalis River Basin Flood Control Zone District Consultant
Betsy Dillin	Senior Engineer, Lewis County Public Works
Amber Caulfield	Civil DPA, Lewis County Prosecutor
John Henricksen	Chehalis River Basin Flood Control Zone District Advisory Committee
Lara McRea	Interim Clerk, Board of Supervisors

II. Verification of a Quorum

There is a quorum of two district supervisors. Supervisor Jackson is absent.

III. Introductions

Introductions were made.

IV. Approval of Minutes for September 25, 2019

Motion made by Supervisor Stamper to approve the minutes of September 25, 2019. Supervisor Fund seconded the motion. Motion approved.

V. Public Comment

No comments.

VI. Invoice approvals

Invoice Approvals (Grant 17-1373 Chehalis Basin Strategy Participation)

• Payment to Gordon, Thomas, Honeywell for Sep 2019 Govt Affairs Svcs	\$ 15,475.00
• Payment to Army Corps of Engineers-WRDA Funding	\$ 270,000.00
• Payment to LC Public Works, Staff time for August 2019	\$ 4,284.33
• Payment to LC Public Works, Staff time for September 2019	\$ 2,855.45
• Payment to Lewis County Administration, Staff time for September 2019	\$ 2,211.72
• Payment to HDR Engineering Svcs 8.25.19-9.28.19	\$ 66,282.37
• Payment to the Chronicle-Legal notice budget amendment	\$ 37.82
• Payment to the East County Journal-Legal notice budget amendment	\$ 48.30
Total of all expenses:	\$ 361,194.99

Invoice Approvals (Grant 18-2599 Comprehensive Flood Hazard Management Plan)	
• Payment to Lewis County Public Works Staff time for August	\$ 226.72
Total of all expenses:	\$ 226.72

Grand Total of all expenses: \$ 361,421.71

Motion made by Supervisor Stamper to approve the invoices totaling \$361,421.71. Supervisor Fund seconded the motion.

Erik gave a briefing of the expenditures.

Motion approved.

VII. Resolution No. 19-008 Notice of Hearing for 2019 Budget Amendment

Supervisor Stamper made a motion to approve Resolution No. 19-008 Notice of Public Hearing for 2019 budget amendment.

Supervisor Fund seconded the motion.

Erik gave the staff report and said this amendment is for the second phase of the Comprehensive Flood Hazard Mitigation Plan. A hearing will be held on Tuesday, December 10th, 2019 on or after 1:30 pm to consider an amendment to the 2019 budget.

Revenues will be increased by \$30,000 and expenditures will be increased by \$30,000.

The Notice of public hearing will be published in the Chronicle on November 28 & December 5, 2019 and in the East County Journal on November 27, 2019.

Motion approved.

VIII. Resolution No. 19-009 Notice of hearing on the Chehalis River Basin Flood Control Zone District Budget for 2020

Supervisor Stamper made a motion to approve Resolution No. 19-009 Notice of Public Hearing for the adoption of the 2020 budget.

Supervisor Fund seconded the motion.

Erik gave the staff report. A hearing will be held on Tuesday, December 10th, 2019 on or after 1:30 pm at the Lewis County Courthouse to formally adopt the 2020 budget for the district.

The Notice of public hearing will be published in the Chronicle on November 28 & December 5, 2019 and in the East County Journal on November 27, 2019.

Motion approved.

IX. Announcements

Erik noted that the Department of Ecology is planning a 61-day comment period for the EIS from February 27 to April 27. Diane Butorac is inquiring about public meetings the last week of March or first week of April on a Tuesday, Wednesday or Thursday. The meetings will be held in Centralia and Montesano. The supervisors did not see any issues with these dates but wanted to make sure there were no city council meetings on the same night.

Supervisor Stamper noted he would also like to hold a meeting in Pe Ell as well.

It was decided to cancel the flood district meeting scheduled for Wednesday, November 27th due to the holidays.

X. Adjournment

Supervisor Stamper made a motion to adjourn, Supervisor Fund seconded the motion. Motion passed. Meeting adjourned at 2:50 p.m.

Respectfully submitted,



Lara McRea
Interim Clerk