

**Chehalis River Basin Flood Control Zone District
Regular Meeting Minutes**

**Lewis County Commissioners Hearing Room
2nd floor of the Historic Courthouse
351 NW North St
Chehalis WA 98532**

Meeting Date: May 22, 2019

Meeting Time: 2:30 pm

I. Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Edna Fund at 2:31 p.m., Wednesday, May 22, 2019. Those in attendance were:

Edna J. Fund	Chehalis River Basin Flood Control Zone District Supervisor
Robert Jackson	Chehalis River Basin Flood Control Zone District Supervisor
Gary Stamper	Chehalis River Basin Flood Control Zone District Supervisor
Erik Martin	Chehalis River Basin Flood Control Zone District Administrator
Betsy Dillin	Senior Engineer, Lewis County Public Works
John Henricksen	Chehalis River Basin FCZD Advisory Committee Member
Bill Brumsickle	Chehalis River Basin FCZD Advisory Committee Member
Bonnie Coumbs	Chehalis River Basin FCZD Advisory Committee Member
Amber Caulfield	Civil DPA, Lewis County Prosecutor
Candy Hallom	Admin Asst, Lewis County Commissioners

II. Verification of a Quorum

There is a quorum of three district supervisors.

III. Introductions

Introductions were made.

IV. Approval of Minutes for April 24 and May 6, 2019

Motion made by Supervisor Jackson to approve the minutes of April 24 and May 6, 2019. Supervisor Fund seconded the motion. Motion approved.

V. Public Comment

No comments.

VI. Invoice approvals

Invoice Approvals (Grant 17-1373 Chehalis Basin Strategy Participation)

• Payment to Gordon, Thomas, Honeywell for April 2019 Govt Affairs Svcs	\$ 9,000.00
• Payment to LC Public Works, Staff time for April 2019	\$ 2,467.90
• Payment to Lewis County Administration, Staff time for April 2019	\$ 1,564.93
• Payment to HDR Engineering Svcs 3.31.19-4.27.19	\$ 13,190.27
Total of all expenses:	\$ 26,223.10

Invoice Approvals (Grant 18-2599 Comprehensive Flood Hazard Management Plan)	
• Payment to Pertee Engineering Svcs 4.1.19-4.28.19	\$ 9,256.27
• Payment to LC Public Works, Staff time for April 2019	\$ 219.37
Total of all expenses:	\$ 9,475.64
Grand Total of all expenses:	\$ 35,698.74

Motion made by Supervisor Jackson to approve the invoices totaling \$35,698.74. Supervisor Stamper seconded the motion.

Erik gave a briefing of the expenditures.

Motion approved.

VII. Resolution No. 19-004 Chehalis River Basin Flood Control Zone District 2019 Budget, Supplemental Appropriations to Munis Fund No. 65N1

Supervisor Jackson made a motion to approve Resolution No. 19-004 Chehalis River Basin Flood Control Zone District 2019 Budget, Supplemental Appropriations to Munis Fund No. 65N1

Supervisor Stamper seconded.

Erik gave the staff report. This hearing pertains to the recommendation to amend the 2019 Chehalis River Basin Flood Control Zone District budget. Notice of this public hearing was published in the Chronicle on May 14 & 18, 2019 and in the East County Journal on May 15, 2019. The notice as published reflected an increase in expenditures of \$42,144 and an increase of revenue of \$42,144 for RCO contract from WRDA #214 agreement and the Comprehensive Flood Hazard Management Plan (CFHMP). The total 2019 amended budget will be \$755,144 for revenue and \$755,144 for expenditures.

John Hendrickson wants to make it very clear to the public of why there is a change to the budget.

Erik noted that the amendments has to do with increases of consultant payments that were not available at the time of the budget adoption.

Motion approved.

VIII. Update on flood damage reduction project

Betsy gave an update on the project and said she has not received any response from the Army Corps. Regarding the NEPA, Betsy has a meeting coming up with the management team to discuss.

Betsy received a draft from the cultural resources consultant, ESA, and there were many artifacts found.

Erik noted that the Army Corps asked the district to do the cultural resources work and the work has been finished.

Erik said the supervisors authorized him to sign a contract for John Robertson at the last meeting. John has worked on several very large NEPA projects and that is the experience the district needs.

IX. Comprehensive Flood Hazard Management Plan (CFHMP) update

Betsy said we were granted a two-month extension for the CFHMP grant. The last stakeholder meeting was cancelled to allow the contractor more time. There will be a meeting in July and one in August.

X. Advisory Committee Member Vacancy

John stated the Mayor of Pe Ell resigned which brings there numbers down to nine. Arnold Haberstroh has expressed interest.

Erik asked the Supervisors if they want to remain at 9 or if they want to go out to fill the two vacancies.

Bill Brumsickle left at 2:49 p.m.

Erik stated we could look at previous applications.

Amber stated the board may appoint an advisory committee but the RCW is not specific to the number of advisory board members. Amber will review the resolution and give guidance.

Erik will reach out to Mr. Haberstroh and have him fill out an application. He will also provide the application from previous applicants to the Supervisors for review.

XI. Good of the Order

No comments.

XII. Adjournment

Supervisor Jackson made a motion to adjourn, Supervisor Stamper seconded the motion. Motion passed. Meeting adjourned at 2:54 p.m.

Respectfully submitted,



Candace Hallom
Administrative Assistant