



# Chehalis River Basin Flood Control Zone District

*Erik P. Martin, P.E., District Administrator*

*351 NW North St  
Chehalis, WA 98532-1900*

---

## **Chehalis River Basin Flood Control Zone District Regular Meeting Minutes**

**Location:** Lewis County Commissioners Hearing Room, 2<sup>nd</sup> floor of the Historic Courthouse, 351 NW North St., Chehalis WA 98532  
**Meeting Date:** Wednesday, August 25, 2021  
**Meeting Time:** 2:30 pm

---

### **Call to Order**

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Swope at 2:31 p.m., Wednesday, August 25, 2021. Those in attendance were:

Sean Swope	Chehalis River Basin FCZD Supervisor
Lindsey Pollock	Chehalis River Basin FCZD Supervisor
Erik Martin	Chehalis River Basin FCZD Administrator
Betsy Dillin	Chehalis River Basin FCZD Engineer
Lara McRea	Interim Clerk, Board of Supervisors
Frank Corbin	Chehalis River Basin FCZD Advisory Committee Member
John Henricksen	Chehalis River Basin FCZD Advisory Committee Member
Edna Fund	Office of the Chehalis Basin Board Member
J. Vander Stoep	Office of the Chehalis Basin
Austin Majors	Public Information Specialist
Amber Smith	Civil Deputy, LC Prosecutor's Office
Claudia Yaw	Reporter, Chronicle
Dennis Sandstrom	HDR

### **Verification of a Quorum**

There is a quorum of two district supervisors. Supervisor Stamper is absent.

### **Approval of minutes for May 26 and August 18, 2021**

Supervisor Swope made a motion to approve the minutes of May 26 and August 18, 2021. Supervisor Pollock seconded the motion.

Motion approved.

### **Public Comment**

No public comment.



# Chehalis River Basin

## Flood Control Zone District

Erik P. Martin, P.E., District Administrator

351 NW North St  
Chehalis, WA 98532-1900

### Invoice approvals

(Grant 17-1373 Chehalis Basin Strategy Participation)

Vendor	Date	Service	Amount
GTH	May 2021	Governmental affairs svcs-May	17,345.00
GTH	Jun 2021	Governmental affairs svcs-Jun	13,347.50
GTH	Jul 2021	Governmental affairs svcs-Jul	10,295.00
GTH-Bill Lynn	May 2021	Consult Services	474.00
LC Public Works	May 2021	Staff time/Betsy Dillin-May	5,111.77
LC Public Works	Jun 2021	Staff time/Betsy Dillin-June	5,643.89
LC Public Works	Jul 2021	Staff time/Betsy Dillin-Jul	2,371.63
LC Administration	May 2021	Staff time Martin/McRea-May	2,032.38
LC Administration	Jun 2021	Staff time Martin/McRea-Jun	1,776.07
LC Administration	Jul 2021	Staff time Martin/McRea-Jul	2,090.86
HDR Engineering	May 2021	Eng Svcs for AMM 4.25-5.22.2021	4,197.77
HDR Engineering	Mar 2021	Eng Svcs 4.24-5.22.2021	12,523.07
HDR Engineering	May/Jun 2021	Eng Svcs for AMM 5.23-6.26.2021	8,608.09
HDR Engineering	Apr 2021	Eng Svcs 5.23-6.26.21	10,929.99
HDR Engineering	Jul 2021	Eng Svcs for AMM 6.27-7.31.21	19,216.45
HDR Engineering	Jul 2021	Eng Svcs 6.27-7.31.21	12,283.09
Kleinschmidt	May 2021	Eng Svcs 5.1-5.28.21	219.39
Kleinschmidt	Jun 2021	Eng Svcs 5.29-6.25.21	329.60
Kleinschmidt	Jul 2021	Eng Svcs 6.26-7.30.21	18,326.56
Jones & Jones	May 2021	Cultural Resources through 5.28.21	12,090.00
Jones & Jones	Jun 2021	Cultural Resources through 7.2.21	8,590.00
Jones & Jones	Jul 2021	Cultural Resources through 7.30.21	4,400.00
Stoel Rives LLP	May 2021	Prof Svcs through 5.31.21	4,144.00
Stoel Rives LLP	Jun 2021	Prof Svcs through 6.30.21	3,416.00
Stoel Rives LLP	Jul 2021	Prof Svcs through 7.31.214	224.00
Malone Environmental	May 2021	Task 2D draft white paper	1,500.00
<b>TOTAL ALL EXPENSES:</b>			<b>181,486.11</b>

(Grant 18-2599 Comprehensive Flood Hazard Management Plan-Phase 2)

Vendor	Date	Service	Amount
Perteet Engineering	May 2021	Eng Svcs 5.3-5.30.2021	11,109.90
Perteet Engineering	Jun 2021	Eng Svcs 5.31-7.4.2021	15,155.61
Perteet Engineering	Jul 2021	Eng Svcs 7.5-8.1.21	3,685.00
LC Public Works	May 2021	Staff time May Dillin CFHMP	117.58
LC Public Works	Jun 2021	Staff time June Dillin CFHMP	1,175.75
LC Public Works	Jul 2021	Staff time July Dillin CFHMP	176.38
<b>TOTAL ALL EXPENSES:</b>			<b>31,420.22</b>

(Grant .09 Distressed Counties Funding)

Vendor	Date	Service	Amount
Kleinschmidt	May 2021	Eng Svcs 5.1-5.28.21	3,473.68
Kleinschmidt	Jun 2021	Eng Svcs 5.29-6.25.21	495.95
DonVintage	Jul 2021	Video Production	4,050.00





# Chehalis River Basin

## Flood Control Zone District

*Erik P. Martin, P.E., District Administrator*

*351 NW North St  
Chehalis, WA 98532-1900*

---

### **Hyporheic Exchange Project**

Erik noted that hyporheic exchange falls in the budget category of integrated projects on the OCB budget. He said it is a project concept that could provide a lot of benefit for aquatic species throughout the basin.

He noted that the district has been assigned the task of designing and building a pilot project.

Erik described how the hyporheic exchange project would work in the river. He also noted that a specific site has not been selected yet.

John said that one of the primary issues that has come up in the environmental review is the increase in water temperature that is expected to occur in future years due to climate change. The fish are already having a hard time with warm water with low flow conditions in the summer time. Finding ideas like this may work well.

Erik said the district will contract with Kleinschmidt to help design over the winter and then permitting next year. It may not be constructed until 2023.

### **Comprehensive Flood Hazard Management Plan (CFHMP) update**

Betsy said the district has been working on the CFHMP plan for two years and the completed draft is available now for public comment and is posted on the district's website.

There is an Open House scheduled for Wednesday, September 1<sup>st</sup> at 5:30 p.m. in the board's hearing room.

### **Communications and Social Media outreach**

Dennis Sandstrom who is the Strategic Communications Project Manager for HDR introduced his team members to include McKenna Asakawa who is HDR's Creative Writer and Shea Saladee who is HDR's Social Media Analyst. He also presented some PowerPoint slides on the communications strategy.

Dennis discussed HDR's communications approach and schedule to include stakeholder analysis, the strategic communications plan, the fact sheet, Facebook posts, website updates, direct mailings and monthly reports. He further discussed different ways to get communication out to the community.

Next steps:

1. Raise awareness of the FCZD project
2. Build momentum towards future public engagement opportunities
3. Earn community trust in the FCZD

Erik noted the district has a meeting with the Dept. of Ecology today to inform them of the commitments and technical memos.

### **Adjournment**

Supervisor Pollock made a motion to adjourn, Supervisor Swope seconded the motion. Motion passed. Meeting adjourned at 3:04 p.m.



# Chehalis River Basin Flood Control Zone District

*Erik P. Martin, P.E., District Administrator*

*351 NW North St  
Chehalis, WA 98532-1900*

---

Respectfully submitted,

Lara McRea  
Interim Clerk