Chehalis River Basin Flood Control Zone District Regular Meeting Minutes

Location:

Lewis County Commissioners Hearing Room, 2nd floor of the Historic

Courthouse, 351 NW North St., Chehalis WA 98532

Meeting Date:

Wednesday, August 25, 2021

Meeting Time:

2:30 pm

Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Swope at 2:31 p.m., Wednesday, August 25, 2021. Those in attendance were:

Sean Swope Lindsey Pollock

Erik Martin Betsy Dillin

Frank Corbin John Henricksen

Lara McRea

Edna Fund J. Vander Stoep

Austin Majors Amber Smith

Claudia Yaw Dennis Sandstrom Chehalis River Basin FCZD Supervisor

Chehalis River Basin FCZD Supervisor Chehalis River Basin FCZD Administrator Chehalis River Basin FCZD Engineer

Interim Clerk, Board of Supervisors

Chehalis River Basin FCZD Advisory Committee Member Chehalis River Basin FCZD Advisory Committee Member

Office of the Chehalis Basin Board Member

Office of the Chehalis Basin **Public Information Specialist**

Civil Deputy, LC Prosecutor's Office

Reporter, Chronicle

HDR

Verification of a Quorum

There is a quorum of two district supervisors. Supervisor Stamper is absent.

Approval of minutes for May 26 and August 18, 2021

Supervisor Swope made a motion to approve the minutes of May 26 and August 18, 2021. Supervisor Pollock seconded the motion.

Motion approved.

Public Comment

No public comment.

Invoice approvals

(Grant 17-1373 Chehalis Basin Strategy Participation)

Vendor	Date	Service	Amount
GTH	May 2021	Governmental affairs svcs-May	17,345.00
GTH	Jun 2021	Governmental affairs svcs-Jun	13,347.50
GTH	Jul 2021	Governmental affairs svcs-Jul	10,295.00
GTH-Bill Lynn	May 2021	Consult Services	474.00
LC Public Works	May 2021	Staff time/Betsy Dillin-May	5,111.77
LC Public Works	Jun 2021	Staff time/Betsy Dillin-June	5,643.89
LC Public Works	Jul 2021	Staff time/Betsy Dillin-Jul	2,371.63
LC Administration	May 2021	Staff time Martin/McRea-May	2,032.38
LC Administration	Jun 2021	Staff time Martin/McRea-Jun	1,776.07
LC Administration	Jul 2021	Staff time Martin/McRea-Jul	2,090.86
HDR Engineering	May 2021	Eng Svcs for AMM 4.25-5.22.2021	4,197.77
HDR Engineering	Mar 2021	Eng Svcs 4.24-5.22.2021	12,523.07
HDR Engineering	May/Jun 2021	Eng Svcs for AMM 5.23-6.26.2021	8,608.09
HDR Engineering	Apr 2021	Eng Svcs 5.23-6.26.21	10,929.99
HDR Engineering	Jul 2021	Eng Svcs for AMM 6.27-7.31.21	19,216.45
HDR Engineering	Jul 2021	Eng Svcs 6.27-7.31.21	12,283.09
Kleinschmidt	May 2021	Eng Svcs 5.1-5.28.21	219.39
Kleinschmidt	Jun 2021	Eng Svcs 5.29-6.25.21	329.60
Kleinschmidt	Jul 2021	Eng Svcs 6.26-7.30.21	18,326.56
Jones & Jones	May 2021	Cultural Resources through 5.28.21	12,090.00
Jones & Jones	Jun 2021	Cultural Resources through 7.2.21	8,590.00
Jones & Jones	Jul 2021	Cultural Resources through 7.30.21	4,400.00
Stoel Rives LLP	May 2021	Prof Svcs through 5.31.21	4,144.00
Stoel Rives LLP	Jun 2021	Prof Svcs through 6.30.21	3,416.00
Stoel Rives LLP	Jul 2021	Prof Svcs through 7.31.214	224.00
Malone Environmental	May 2021	Task 2D draft white paper	1,500.00
		TOTAL ALL EXPENSES:	181,486.11

(Grant 18-2599 Comprehensive Flood Hazard Management Plan-Phase 2)

Vendor	Date	Service	Amount
Perteet Engineering	May 2021	Eng Svcs 5.3-5.30.2021	11,109.90
Perteet Engineering	Jun 2021	Eng Svcs 5.31-7.4.2021	15,155.61
Perteet Engineering	Jul 2021	Eng Svcs 7.5-8.1.21	3,685.00
LC Public Works	May 2021	Staff time May Dillin CFHMP	117.58
LC Public Works	Jun 2021	Staff time June Dillin CFHMP	1,175.75
LC Public Works	Jul 2021	Staff time July Dillin CFHMP	176.38
		TOTAL ALL EXPENSES:	31,420.22

(Grant .09 Distressed Counties Funding)

Vendor	Date	Service	Amount
Kleinschmidt	May 2021	Eng Svcs 5.1-5.28.21	3,473.68
Kleinschmidt	Jun 2021	Eng Svcs 5.29-6.25.21	495.95
DonVintage	Jul 2021	Video Production	4,050.00



351 NW North St Chehalis, WA 98532-1900

HDR Communications	Jun 2021	Communications support	9,673.87
HDR Communications	Jul 2021	Communications support	6,691.81
Kleinschmidt	Jul 2021	Stakeholder engagement strategy	16,547.82
		TOTAL ALL EXPENSES:	40,933.13

Grand Total of all expenses:

253,839.46

Erik gave a briefing of the expenditures.

Motion made by Supervisor Pollock to approve the invoices totaling \$253,839.46. Supervisor Swope seconded the motion.

Motion approved.

Resolution No. 21-001 Notice of hearing for 2021 Budget Amendment

Supervisor Pollock made a motion to approve Resolution No. 21-001 Notice of hearing for the 2021 Budget Amendment.

Supervisor Swope seconded the motion.

Erik noted the hearing will take place on Wednesday, September 22, on or after 2:30 p.m. The notice will be published in the Chronicle on September 9 and 16, 2021 and in the East County Journal on September 15, 2021. The notice will reflect an increase in expenditures of \$650,000 and an increase in revenues of \$650,000 for the Chehalis Basin Strategy work. The Office of the Chehalis Basin Board met on August 16 and passed the 2021-2023 biennium budget and spending plan for the Chehalis Basin Strategy.

Motion approved.

Office of the Chehalis Basin update

Erik reported that the Office of the Chehalis Basin Board (OCB) has passed a budget for the 2021-2023 biennium. The district will be receiving a little over \$4 million dollars for the flood damage reduction project and airport levee as well as District operations.

He also noted that OCB provided a memo that outlines the budget for the entire Chehalis Basin Strategy. It includes the Aquatic Species Restoration Project (ASRP) budget, the flood damage reduction project, local projects and an integrated section that includes the hyporheic exchange project.

Edna Fund who is a member of the OCB thanked the district for working diligently with the Quinault Indian Nation and answering budget questions and coming to an agreement.

Erik noted that Betsy Dillin, John Robinson, Jim Waldo, Rona Spellecacy and Shane Cherry were a huge help in the group effort.

Erik also thanked Andrea McNamara Doyle and Vicki Raines.



Hyporheic Exchange Project

Erik noted that hyporheic exchange falls in the budget category of integrated projects on the OCB budget. He said it is a project concept that could provide a lot of benefit for aquatic species throughout the basin.

He noted that the district has been assigned the task of designing and building a pilot project.

Erik described how the hyporheic exchange project would work in the river. He also noted that a specific site has not been selected yet.

John said that one of the primary issues that has come up in the environmental review is the increase in water temperature that is expected to occur in future years due to climate change. The fish are already having a hard time with warm water with low flow conditions in the summer time. Finding ideas like this may work well.

Erik said the district will contract with Kleinschmidt to help design over the winter and then permitting next year. It may not be constructed until 2023.

Comprehensive Flood Hazard Management Plan (CFHMP) update

Betsy said the district has been working on the CFHMP plan for two years and the completed draft is available now for public comment and is posted on the district's website.

There is an Open House scheduled for Wednesday, September 1st at 5:30 p.m. in the board's hearing room.

Communications and Social Media outreach

Dennis Sandstrom who is the Strategic Communications Project Manager for HDR introduced his team members to include McKenna Asakawa who is HDR's Creative Writer and Shea Saladee who is HDR's Social Media Analyst. He also presented some PowerPoint slides on the communications strategy.

Dennis discussed HDR's communications approach and schedule to include stakeholder analysis, the strategic communications plan, the fact sheet, Facebook posts, website updates, direct mailings and monthly reports. He further discussed different ways to get communication out to the community.

Next steps:

- 1. Raise awareness of the FCZD project
- 2. Build momentum towards future public engagement opportunities
- 3. Earn community trust in the FCZD

Erik noted the district has a meeting with the Dept. of Ecology today to inform them of the commitments and technical memos.

Adjournment

Supervisor Pollock made a motion to adjourn, Supervisor Swope seconded the motion. Motion passed. Meeting adjourned at 3:04 p.m.





Respectfully submitted,

Lara McRea Interim Clerk