

**Chehalis River Basin Flood Control Zone District
Regular Meeting
Minutes**

**Lewis County Commissioners Hearing Room
2nd floor of the Historic Courthouse
351 NW North St
Chehalis WA 98532**

Meeting Date: June 24, 2020

Meeting Time: 2:30 pm

I. Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Fund at 2:30 p.m., Wednesday, June 24, 2020. Those in attendance were:

Edna J. Fund	Chehalis River Basin FCZD Supervisor
Robert Jackson	Chehalis River Basin FCZD Supervisor (teleconference)
Gary Stamper	Chehalis River Basin FCZD Supervisor
Erik Martin	Chehalis River Basin Flood Control Zone District Administrator
Amber Smith	Chehalis River Basin FCZD Attorney (teleconference)
Lara McRea	Interim Clerk, Board of Supervisors
John Robinson	Chehalis River Basin FCZD Advisory Committee Member
Frank Corbin	Chehalis River Basin FCZD Advisory Committee Member
Colton Brown	Chronicle reporter (teleconference)
Josh Metcalf	Lewis County Public Works Director (teleconference)
Lindsey Pollock	Citizen (teleconference)

II. Verification of a Quorum

There is a quorum of three district supervisors.

III. Introductions

No introductions.

IV. Approval of minutes for May 21, 2020

Supervisor Jackson made a motion to approve the minutes of May 21, 2020. Supervisor Stamper seconded the motion.

Motion approved.

V. Public Comment

No comments.

VI. Invoice approvals

(Grant 17-1373 Chehalis Basin Strategy Participation)

Vendor	Date	Service	Amount
Gordon, Thomas, Honeywell	May 2020	Governmental affairs svcs	18,510.00
LC Public Works	May 2020	Staff time	5,356.87

LC Administration	May 2020	Staff time	1,801.69
HDR Engineering	4.26-5.23.20	Engineering svcs	66,561.98
Chronicle	May 2020	Legal ad-RFP Notice	19.81
		TOTAL ALL EXPENSES:	92,250.35

(Grant 18-2599 Comprehensive Flood Hazard Management Plan-Phase 2)

Vendor	Date	Service	Amount
Perteet Engineering	5.4-5.31.20	Engineering svcs-CFHMP	7,196.35
LC Public Works	May 2020	Staff time	504.24
		TOTAL ALL EXPENSES:	7,700.59

Grand Total of all expenses: \$ 99,950.94

Motion made by Supervisor Jackson to approve the invoices totaling \$99,950.94. Supervisor Stamper seconded the motion.

Erik gave a briefing of the expenditures.

Motion approved.

VII. Project update
a. Communications Plan

Erik reported that the comment period for the draft EIS ended at the end of May. All of the comments that were submitted for the project are available online on the Department of Ecology’s website.

DOE is busy sorting through the comments and categorizing them.

Erik noted that the district is going to use some of the .09 funding that was awarded to hire a consultant to help the district with a communications plan. The consultant will help get the facts out about the project. They need to talk about the benefits of the project and help people understand why it is a good project.

Supervisor Stamper asked if the beginning of 2020 would have been a good time to do communication outreach.

Erik noted that the beginning of the year would have been an ideal time but the district didn’t know if the funds would be available at that time. He said there is good work to be done and the public needs to be educated on the project.

Further discussion was held.

Erik noted that there was kickoff meeting with the consultant yesterday and discussed some of the details of the meeting.

VIII. Resolution No. 20-004 Public Hearing for 2020 Budget Amendment

Supervisor Fund introduced the hearing.

Erik Martin, District Administrator gave the staff report.

This hearing pertains to the recommendation to amend the 2020 Chehalis River Basin Flood Control Zone District budget as indicated in Resolution #20-004. Notice of this public hearing was published in the Chronicle on June 16 & 20, 2020 and in the East County Journal on June 17, 2020.

The Notice as published reflected an increase in expenditures of \$750,000 and in increase of revenue of \$750,000.

The revenue source is Distressed County 0.09 funding and will be used for continued development of the proposed flood retention facility project and airport levee improvements at the Chehalis-Centralia airport. Tasks will include but will not be limited to, engineering and project communications.

The total 2020 amended budget will be \$2,337,503 for revenues and \$2,337,503 for expenditures.

Supervisor Fund asked if there were any questions.

Supervisor Fund opened the question-and-answer portion of the hearing.

No questions were asked.

Supervisor Fund closed the question-and-answer portion of the hearing.

Erik asked that his previous comments be adopted into the record.

Supervisor Fund opened the hearing for public testimony.

Supervisor Fund asked if anyone wanted to speak for or against the resolution.

No comments.

Supervisor Fund closed the hearing for public testimony.

Supervisor Jackson made a motion to approve Resolution No. 20-004 for the 2020 budget amendment. Supervisor Stamper seconded.

Motion approved.

IX. Resolution No. 20-005 Appointing Frank Corbin to the Chehalis River Basin FCZD Advisory Committee

Supervisor Jackson made a motion to approve Resolution No. 20-005 which appoints Frank Corbin to the Chehalis River Basin Flood Control Zone District Advisory Committee. Supervisor Stamper seconded the motion.

Erik noted that Resolution #20-005 appoints Frank Corbin to the Chehalis River Basin Flood Control Zone District Advisory Committee. The board of supervisors along with members of the advisory committee have reviewed Frank's application to serve on the committee and they feel he has the education and experience to fulfill the duties and responsibilities of an advisory committee member. This appointment is for a two-year term and will expire on September 13, 2022. The September date will align with expiration dates of three other committee members.

Frank thanked the supervisors and noted that he is excited to serve on the committee.

Motion approved.

X. Announcements

Supervisor Fund said she received an email from the Department Ecology regarding a new program called Community Flood Assistance and Resilience (CFAR).

The program will provide assistance to local communities and landowners.

Further discussion was held.

XI. **Adjournment**

Supervisor Jackson made a motion to adjourn, Supervisor Stamper seconded the motion. Motion passed. Meeting adjourned at 2:48 p.m.

Respectfully submitted,



Lara McRea
Interim Clerk