

**Chehalis River Basin Flood Control Zone District
Regular Meeting Minutes**

**Lewis County Commissioners Hearing Room
2nd floor of the Historic Courthouse
351 NW North St
Chehalis WA 98532**

Meeting Date: June 26, 2019

Meeting Time: 2:30 pm

I. Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Edna Fund at 2:30 p.m., Wednesday, June 26, 2019. Those in attendance were:

Edna J. Fund	Chehalis River Basin Flood Control Zone District Supervisor
Robert Jackson	Chehalis River Basin Flood Control Zone District Supervisor
Gary Stamper	Chehalis River Basin Flood Control Zone District Supervisor
Erik Martin	Chehalis River Basin Flood Control Zone District Administrator
Betsy Dillin	Senior Engineer, Lewis County Public Works
John Henricksen	Chehalis River Basin FCZD Advisory Committee Member
Bill Brumsickle	Chehalis River Basin FCZD Advisory Committee Member
Buddy Rose	Devaul Publishing
Alex Brown	Reporter, The Chronicle
Amber Caulfield	Civil DPA, Lewis County Prosecutor
Lara McRea	Interim Clerk, Board of Supervisors

II. Verification of a Quorum

There is a quorum of three district supervisors.

III. Introductions

Introductions were made.

IV. Approval of Minutes for May 22, 2019

Motion made by Supervisor Jackson to approve the minutes of May 22, 2019. Supervisor Stamper seconded the motion. Motion approved.

V. Public Comment

No comments.

VI. Invoice approvals

Invoice Approvals (Grant 17-1373 Chehalis Basin Strategy Participation)

• Payment to Gordon, Thomas, Honeywell for May 2019 Govt Affairs Svcs	\$ 25,465.00
• Payment to LC Public Works, Staff time for May 2019	\$ 5,868.05
• Payment to Lewis County Administration, Staff time for May 2019	\$ 1,459.06
• Payment to Betsy Dillin, Transportation to Seattle meeting with HDR/Anchor	\$ 48.00
• Payment to HDR Engineering Svcs 4.28.19-5.25.19	\$ 19,637.15
• Payment to Chronicle-NOH Budget Amendment	\$ 38.94
• Payment to East County Journal-NOH Budget Amendment	\$ 48.30
Total of all expenses:	\$ 52,564.50

Invoice Approvals (Grant 18-2599 Comprehensive Flood Hazard Management Plan)

• Payment to Perteet Engineering Svcs 4.29.19-6.2.19	\$ 4,505.28
Total of all expenses:	\$ 4,505.28

Grand Total of all expenses:

\$ 57,069.78

Motion made by Supervisor Jackson to approve the invoices totaling \$57,069.78. Supervisor Stamper seconded the motion.

Erik gave a briefing of the expenditures.

Motion approved.

VII. Perteet Engineering contract supplement

Betsy noted the Perteet Engineering contract supplement was to extend the contract period for 2 months will now end on August 31st. This extension will allow more time to perform the 1st phase. She is asking the supervisors for authorization for the district administrator to sign the supplement.

VIII. HDR contract supplement

Betsy reported that the HDR supplement will add \$20k to the contract. A second contract supplement will be prepared for the remainder of the scope and fee when it becomes available. The Office of the Chehalis Basin needs to review the scope of work before granting the additional funding.

The work HDR is performing will help the district to have better informed responses when the EIS comes out.

Supervisor Jackson make a motion on both contract supplements to authorize the district administrator's signature on the Perteet Engineering contract supplement and the HDR contract supplement. Supervisor Stamper seconded.

Motion approved.

IX. Update on flood damage reduction project

Erik reported that he and Betsy attended a meeting last Friday in Olympia with HDR. He said John Robinson, Jim Waldo and Rod Lakey also attended. Erik said this was a workshop to discuss design concepts for the airport levee.

Erik noted that Jim will be reaching out to Andrea McNamara Doyle to discuss the scope of work and funding as needed to continue working on the project.

Discussion was held regarding the SEPA and NEPA schedules.

X. Advisory Committee Member Vacancy

Lara noted she had sent Mr. Haberstroh an application to be a member on the advisory committee. He did call back and said he would not be able to serve as he had other time commitments.

The supervisors agreed that the advisory committee would remain at 9 members.

XI. Announcements

No comments.

XII. Adjournment

Supervisor Jackson made a motion to adjourn, Supervisor Stamper seconded the motion. Motion passed. Meeting adjourned at 2:50 p.m.

Respectfully submitted,



Lara McRea
Interim Clerk