

**Chehalis River Basin Flood Control Zone District
Regular Meeting Minutes**

**Lewis County Commissioners Hearing Room
2nd floor of the Historic Courthouse
351 NW North St
Chehalis WA 98532**

Meeting Date: July 24, 2019

Meeting Time: 2:30 pm

I. Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Edna Fund at 2:31 p.m., Wednesday, July 24, 2019. Those in attendance were:

Edna J. Fund	Chehalis River Basin Flood Control Zone District Supervisor
Robert Jackson	Chehalis River Basin Flood Control Zone District Supervisor
Gary Stamper	Chehalis River Basin Flood Control Zone District Supervisor
Erik Martin	Chehalis River Basin Flood Control Zone District Administrator
Betsy Dillin	Senior Engineer, Lewis County Public Works
John Henriksen	Chehalis River Basin FCZD Advisory Committee Member
Bonnie Coumbs	Chehalis River Basin FCZD Advisory Committee Member
Alex Brown	Reporter, The Chronicle
Buddy Rose	Reporter, East County Journal
Lee Coumbs	Mayor, City of Centralia
Amber Caulfield	Civil DPA, Lewis County Prosecutor
Lara McRea	Interim Clerk, Board of Supervisors

II. Verification of a Quorum

There is a quorum of three district supervisors.

III. Introductions

Introductions were made.

IV. Approval of Minutes for June 26, 2019

Motion made by Supervisor Jackson to approve the minutes of June 26, 2019. Supervisor Stamper seconded the motion. Motion approved.

V. Public Comment

No comments.

VI. Invoice approvals

Invoice Approvals (Grant 17-1373 Chehalis Basin Strategy Participation)

• Payment to Gordon, Thomas, Honeywell for June 2019 Govt Affairs Svcs	\$ 16,816.25
• Payment to LC Public Works, Staff time for June 2019	\$ 4,027.85
• Payment to Lewis County Administration, Staff time for June 2019	\$ 1,371.88
• Payment to HDR Engineering Svcs 5.26.19-6.29.19	\$ 52,142.66
Total of all expenses:	\$ 74,358.64

Invoice Approvals (Grant 18-2599 Comprehensive Flood Hazard Management Plan)	
• Payment to Lewis County Public Works Staff time for June	\$ 265.58
• Payment to Perteet Engineering Svcs 6.3.19-6.30.19	\$ 4,615.72
Total of all expenses:	\$ 4,881.30

Grand Total of all expenses: \$ 79,239.94

Motion made by Supervisor Jackson to approve the invoices totaling \$79,239.94. Supervisor Stamper seconded the motion.

Erik gave a briefing of the expenditures.

Motion approved.

VII. Update on flood damage reduction project

Betsy reported that she has been working on securing more funding from the Office of the Chehalis Basin (OCB). She is continuing to work on the same items that were reported last month and noted that most of the scope has been approved.

She is also trying to get a mitigation plan started and is working with OCB on this. Erik mentioned that there is a meeting on Friday with Andrea McNamara Doyle to discuss funding needs and process.

Erik noted that the district will want to develop mitigations that people agree upon and hopefully this could put the district in a position to apply for permits sooner.

VIII. HDR Contract Amendment

Betsy reported the district had submitted a scope and budget request to the Office of the Chehalis Basin for \$770k of which \$418k has been informally approved by OCB. Some of the tasks approved included work on the airport levee and the conceptual vegetation management plan.

She asked the supervisors for approval for the district administrator to sign a supplemental agreement with HDR Engineering in the amount of \$398,113.

Betsy noted the district is waiting on the BA to be funded which will cost approximately \$235k. A BA is needed to continue the NEPA process.

Further discussion was held about signing contracts.

Erik noted that the supervisors would not be authorizing him to sign contract amounts other than what OCB has approved.

Supervisor Stamper made a motion to authorize the district administrator to sign contracts up to \$770k.

Supervisor Jackson seconded the motion.

Motion carried.

IX. Announcements

Erik discussed the recent Pe Ell site tour and said two of HDR's scientists accompanied the group. The scientists are currently working on vegetation management.

Erik also noted that the district is working with Weyerhaeuser to set up a meeting to discuss land options.

X. Adjournment

Supervisor Stamper made a motion to adjourn, Supervisor Jackson seconded the motion. Motion passed.
Meeting adjourned at 2:47 p.m.

Respectfully submitted,



Lara McRea
Interim Clerk