



Chehalis River Basin Flood Control Zone District

Erik P. Martin, P.E., District Administrator

*351 NW North St
Chehalis, WA 98532-1900*

Chehalis River Basin Flood Control Zone District Regular Meeting Minutes

Location: Lewis County Commissioners Hearing Room, 2nd floor of the Historic Courthouse, 351 NW North St., Chehalis WA 98532
Meeting Date: Wednesday, February 22, 2023
Meeting Time: 2:30 pm

Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Scott Brummer at 2:32 p.m., Wednesday, February 22, 2023. Those in attendance were:

Scott Brummer	Chehalis River Basin FCZD Supervisor
Sean Swope	Chehalis River Basin FCZD Supervisor
Erik Martin	Chehalis River Basin FCZD Administrator
Matt Dillin	Chehalis River Basin FCZD Project Manager
Tammy Martin	Interim Clerk, Board of Supervisors
Edna Fund	Office of the Chehalis Basin Board member
J. Vander Stoep	Office of the Chehalis Basin Board member
Frank Corbin	Chehalis River Basin FCZD Adv Committee Member
John Henricksen	Chehalis River Basin FCZD Adv Committee Member
Nic Scott	Lewis County Public Information Specialist

Verification of a Quorum

There is a quorum of two district supervisors.

Introductions

Introductions were made.

Approval of minutes for January 25, 2023

Supervisor Swope made a motion to approve the minutes from January 25, 2023. Supervisor Brummer seconded the motion.

Motion approved 2-0.

Public Comment

No comments.



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Invoice Approvals

(Grant 17-1373 Chehalis Basin Strategy Participation)

Vendor	Date	Service	Amount
GTH	Jan 2023	Governmental affairs svcs-Jan	13,222.50
LC Administration	Jan 2023	Staff time Martin/McRea-Jan	1,643.87
HDR Engineering	Jan 2023	Eng Svcs for AMM 1.1-1.28.23	88,053.47
HDR Engineering	Jan 2023	Enviro Svcs 1.1-1.28.23	34,508.16
Kleinschmidt	Jan 2023	Eng Svcs Proj 12.31.22-1.27.23	142,296.25
Stoel Rives LLP	Jan 2023	Prof Svcs through 1.31.23	5,371.00
Jones & Jones	Jan 2023	Prof Svcs 11.26.22-2.27.23	1,210.00
Dillin Engineering	Jan 2023	Prof Eng Svcs Project Mgr 1.1-1.31.23	9,702.00
Joseph B Walker	Jan 2023	Professional Svcs 1.14-2.14.23	3,600.00
WA St. Auditor	Dec 2022	Accountability Audit 2018-2021	2,322.00
WA St. Auditor	Jan 2023	Accountability Audit 2018-2021	4,137.63
Lewis County Info Tech	Jan 2023	Annual billing for project manager laptop	1,000.00
		TOTAL ALL EXPENSES:	307,066.88

(Grant .09 Distressed Counties Funding)

Vendor	Date	Service	Amount
HDR Communications	Jan 2023	Comm support 1.1-1.28.23	4,732.92
		TOTAL ALL EXPENSES:	4,732.92

Grand Total of all expenses: \$311,799.80

Erik Martin and Matt Dillin gave a briefing of the expenditures. Erik said there is a hold on HDR communications to save budget.

Motion made by Supervisor Swope to approve the invoices totaling \$311,799.80. Supervisor Brummer seconded the motion.

Motion passed 2-0

Administrator succession planning

Erik Martin offered to stay on with the Chehalis River Basin Flood Control Zone District as the administrator. Erik said there would need to be a statement of re-delegation if he continues to stay on to do the administrative work. Erik is willing to submit a contract discussing his scope of work. J Vander Stoep said it would make sense for Erik to continue if able. John Henriksen said bringing an outside person up to speed would be difficult and suggested that he recommended Erik stay onboard. Frank Corbin concurred. Erik Martin said he would come to the full Board of Supervisors with a contract and a full scope of work.

Project Update

Matt Dillin said the District's consultant team is recommending that the District advance the analysis on the upstream minimization alignment. Matt said that with the information available to the District, the team believes the upstream alignment does a better job at minimizing impacts to an important TCP. Early investigations by



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the District's engineers indicate that both alignments appear feasible and would allow for free flowing bypass during construction. Supervisor Swope made a motion to approve to direct staff to advance the upstream alignment. Supervisor Brummer seconded.

Motion passed 2-0

Erik said access permits have been acquired from Weyerhaeuser for the current work. However, he said more work is needed in the next phase of the project and obtaining additional access permits will be needed. Frank asked if acquisition and additional trees would be needed and Erik feels additional groundwork is needed.

OCB Update

Edna Fund said \$73 million was originally requested of legislature. Edna said HB6639 is a bill she is currently watching.

Announcements

No announcements.

Adjournment

The meeting adjourned at 3:21 p.m.

Respectfully submitted,

Tammy Martin
Interim Clerk